RECORD OF ACCESS

BOX ELDER SCHOOL DISTRICT

960 South Main, Brigham City, UT 84302

Student _____ DOB _____

School _____ Grade _____

Date	Name of Reviewer & Agency	Reason For Review of File

FOOTNOTE: Each educational agency or institution shall maintain a record kept with the educational records of each student which will indicate all individuals who have obtained access to the student's records (sections 438 GEPA 1974).

This records shall be available only to parents, to the school records manager or his assistants who are delegated with custody of records or those persons authorized by law to serve as auditors of the operation of the school system.

P.O. 93-380
Section 438 a 4A:SEA "Guidelines on Conficentiality and disclosure of Educational Records of Pupils" -- 1.17.75,. Page 7.

Portions of student's records are not to be released except through "Procedure for Release of Information".

7/2012